**Position: Funtastic Kidz Counselor**

**Supervisor: Summer Recreation Director**

**Status: Seasonal (May16, 2025 - July 30, 2025)- Hourly/Non-Exempt**

**Work Schedule: Mondays-Thursdays 7:30-12pm (estimate)**

**FLSA: Non-Exempt**

**Wage Range: $13.70-$16.85**

**Position Summary:**
Funtastic Kidz Counselors work directly with an assigned group of approximately 15–20 school-aged children, providing a safe, engaging, and well-supervised summer experience. Counselors serve as positive role models, mentors, and leaders, fostering a nurturing environment where campers can thrive. This position requires strong communication, leadership, and patience to ensure a successful camp experience for all participants.

**Counselors must demonstrate:**

* A genuine passion for child development and safety
* The ability to plan and lead fun, age-appropriate activities
* Flexibility, adaptability, and strong decision-making skills

This seasonal position runs from **June through the end of July**, with variable hours depending on camp scheduling.

**Work Environment**

This is a primarily outdoor role that requires resilience in all weather conditions. Counselors must be able to manage distractions, maintain program safety, and ensure campers are actively engaged. The role involves regular physical activity, movement of equipment, and supervision in both structured and unstructured settings.

**Minimum Qualifications:**

* Minimum age: **14 years**
* Proficiency in spoken and written English suitable for a public school setting
* Ability to design and lead developmentally appropriate activities in STEAM, fitness, recreation, and enrichment
* Reliable transportation to and from camp sites
* Physical ability to: stand, walk, stoop, sit, crouch, bend, talk, and hear frequently
* Capable of lifting/moving 10–20 lbs and actively participating with children

**Education & Experience:**

* Willingness to obtain a **Food Handler’s Card** and **CPR/First Aid Certification**
* Prior experience with FUNtastic Kidz preferred but not required
* Understanding of school-aged child development
* Strong Math and English skills (K–12 level)
* Experience developing and implementing age-appropriate activities

**Essential Duties & Responsibilities:**

* Lead and supervise a group of 15–20 children, maintaining high standards of safety and behavior
* Serve as a positive role model through conduct, attire, and communication
* Promote inclusivity and respect among campers
* Ensure hydration and monitor for signs of heat-related stress
* Plan and facilitate daily activities aligned with weekly themes
* Monitor group dynamics and manage behavior with positive guidance techniques
* Report children’s needs and concerns to the Summer Recreation Director
* Supervise activities outdoors, including swimming (indoors at the Rec Center)
* Maintain clean program areas and assist with setup/breakdown of activities
* Ensure appropriate child conversations and behavior
* Accurately complete administrative tasks such as timecards, reports, and attendance logs
* Observe and report children’s injuries or signs of illness promptly
* Conduct mandatory roll calls and continuous headcounts for safety
* Never leave the group unsupervised
* Report and document incidents per BPRD protocol
* Demonstrate punctuality and consistent attendance

**Professional Relationships:**

* Maintain respectful, professional relationships with Summer Recreation Directors, fellow staff, BPRD administration, volunteers, campers, and parents
* Represent BPRD positively within the camp and greater community

**Additional Responsibilities:**

* Wear the designated camp uniform at all times
* Attend and participate in all required staff training and meetings
* Comply with all organizational policies and procedures
* Perform any other duties as assigned by the Summer Recreation Director or Recreation Coordinator