

Historical Data				REQUIREMENTS FOR: Park and Recreation				Budget For Next Year 2025-26						
Actual		Adopted						Proposed By		Approved By		Adopted By		
Second Preceding Year 2022-23	First Preceding Year 2023-24	Budget This Year 2024-25						Budget Officer		Budget Committee		Governing Body		
1				1	PERSONNEL SERVICES					1				1
2	465,405	939,135	1,517,938	2	Salaries			1,508,795	1,508,795				2	
3	86,600	174,727	414,567	3	Benefits			513,098	513,098				3	
6				6									6	
7	552,065	1,113,862	1,932,505	7	TOTAL PERSONNEL SERVICES			2,021,893	2,021,893				7	
8	31.00	29.14	32.14	8	Total Full-Time Equivalent (FTE)			33.49	33.49				8	
9	8	8	11	9	Full Time Positions			17	17				9	
10				10	MATERIALS AND SERVICES								10	
11		185,122	296,000	11	Administrative			344,500	344,500				11	
12		48,220	65,500	12	Employee Related Expenses			48,000	48,000				12	
13		110,729	283,150	13	Programs & Community Outreach			355,750	355,750				13	
14	81,675	180,122	210,000	14	Utilities			245,000	245,000				14	
15	36,889	157,758	283,500	15	Maintenance			331,500	331,500				15	
16	40,470			16	Office								16	
17	35,890			17	Dues & Fees								17	
18	12,682			18	Advertisement								18	
19	412			19	Election Expense								19	
20	44,734			20	Legal & Engineering								20	
21	13,069			21	Insurance & Bonds								21	
22	17,674			22	Audit Accounting								22	
23	82,414			23	Supplies								23	
24	11,573			24	Travel & Miscellaneous								24	
25	32,387	681,951		25	Contract Labor								25	
26	89,596			26	REQUIREMENTS								26	
27	499,465	742,458	1,138,150	27	TOTAL MATERIALS AND SERVICES			1,324,750	1,324,750				27	

Historical Data				REQUIREMENTS FOR: Park and Recreation	Budget For Next Year 2025-26			
Actual		Adopted Budget This Year 2024-25	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2022-23	First Preceding Year 2023-24							
28			28	CAPITAL OUTLAY			28	
29		118,500	29	Equipment	101,000	101,000	29	
30		524,000	30	Improvement	1,363,000	1,363,000	30	
31		34,200	31	Pool	18,200	18,200	31	
32		56,000	32	Gym & Dryside - Rec Center	69,900	69,900	32	
33		0	33	Landscape	0	0	33	
34		194,886	34	Other	8,057,200	8,057,200	34	
35	0	194,886	35	TOTAL CAPITAL OUTLAY	9,609,300	9,609,300	35	
36			36	TRANSFERS TO OTHER FUNDS			36	
37		30,000	37	Transfer Sewer Reserve Fund	30,000	30,000	37	
38		20,000	38	Transfer to Electrical Reserve Fund	20,000	20,000	38	
39		35,000	39	Transfer to Equipment Reserve Fund	35,000	35,000	39	
40		120,860	40	Transfer to Debt Services Fund			40	
41	290,000	250,000	41	Transfer to Park Expansion Reserve Fund	250,000	250,000	41	
42		35,000	42	Transfer to Rec Center Reserve Fund	35,000	35,000	42	
43	290,000	370,860	43	TOTAL TRANSFERS & PAYMENTS	370,000	370,000	43	
44			44				44	
45		0	45	Operating Contingency	2,000	2,000	45	
46	2,329,252	1,755,538	46	Ending Balance (Prior Years)			46	
47			47	Unappropriated Ending Fund Balance			47	
48	3,670,782	4,177,604	48	TOTAL REQUIREMENTS	13,327,943	13,327,943	48	

RESOURCES

General Fund- OPERATIONS

Boardman Park and Recreation District

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year 2025-26			
Actual		Adopted Budget This Year	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding	First Preceding							
1	1,970,685	1,724,782	2,600,000	1 Available cash on hand* (cash basis)	2,654,766	2,654,766	1	
2		778,866	776,600	2 Campground Income	639,300	639,300	2	
3		388,407	363,000	3 Recreation Center Income	290,775	290,775	3	
4		86,711	96,000	4 Contract Income	27,000	27,000	4	
5		228,385	523,000	5 Grants, Donations & Sponsorships	8,282,000	8,282,000	5	
6		18,518	20,000	6 CREZ	285,000	285,000	6	
7	83,944	210,200	108,000	7 Interest & Miscellaneous	208,110	208,110	7	
8				8 Overnight Fees			8	
9	666,052			9 State Marine Grant			9	
10				10 Miscellaneous			10	
11				11 Other Interest (on LGIP)			11	
12				12 Amazon Grant			12	
13	36,895			13 Misc. Campground Revenue			13	
14	6,711			14 Treaty Fishing Site Contract			14	
15	50,394			15 City Contract			15	
16	114,754			16 Other Grants			16	
17	12,000			17 ODOT Off Ramp Contract			17	
18	2,941,435	3,435,869	4,486,600	18 Subtotal	12,386,951	12,386,951	18	
19				19			19	
20	0			20 Transferred in, from other funds			20	
21		0	14,000	21 Transfer from Boat Dock Reserve	14,000	14,000	21	
22				22 Transfer from Park Expansion Fund			22	
23	6,675			23 Transfer from Equipment Reserve			23	
24				24 Transfer from Electrical			24	
25	6,675		14,000	25 TOTAL Transfers IN	14,000	14,000	25	

26				26				26
27				27				27
28	2,948,110	3,435,869	4,500,600	28	Total resources, except taxes to be levied	12,400,951	12,400,951	28
29			785,602	29	Taxes estimated to be received	926,992	926,992	29
30	722,672	741,735		30	Taxes collected in year levied			30
31	3,670,782	4,177,604	5,286,202	31	TOTAL RESOURCES	13,327,943	13,327,943	31

150-504-020 (rev 11-16) *The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM
LB-10**

**SPECIAL FUND
RESOURCES AND REQUIREMENTS
RECREATION CENTER OPERATIONS**

Boardman Park & Recreation District

	Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2025-26			
	Actual Second Preceding	First Preceding	Adopted Budget Year 2024-			Proposed By Budget	Approved By Budget	Adopted By Governing	
1				1	RESOURCES				1
2	202,657			2	Cash on hand * (cash basis)				2
3				3	State Park Grant				3
4	33853			4	Other Grants - Corp. Sponsor				4
5	28,269			5	Interest				5
6	18760			6	Misc Concessions, locker Rents				6
7	12,523			7	You/Adults Programs Income				7
8	337,588			8	Membership Fee Income				8
9	53,076			9	Sponsors & Donations				9
10	16,636			10	Columbia River Enterprise Zone Grant				10
11	703,362	0		11	Total Resources, except taxes to be levied				11
12			0	12	Taxes estimated to be received	0	0		12
13	0			13	Taxes collected in year levied				13
14	703,362	0	0	14	TOTAL RESOURCES	0	0		14
15				15	REQUIREMENTS **				15
16				16	Org Unit or Prog & Activity				16
17	429,865			17	Payroll				17
18	76,287			18	Benefits				18
19	506,152	0	0	19	Total Personnel Expenditures	0	0		19
20	30,593			20	Permits, Licenses & Insurance				20
21	87,543			21	Utilities				21
22	0			22	Summer Rec Program Supplies				22
23	6,491			23	Training & Travel				23
24	35,588			24	Office Supplies Advertising				24
25	118,444			25	Repairs & Maintenance & Other Supplies				25
26	48,148			26	Professional Services & Misc				26
27	326,807	0	0	27	Total Material & Services Expenditure	0	0		27
28	46,420			28	Capital Outlay-				28
29				29	Transfer to Capital Outlay				29
30	130,000			30	Transfer to Debt Services				30
31	(306,017)	0		31	Ending Balance (prior years)				31
32	703,362	0	0	32	UNAPPROPRIATED ENDING FUND BALANCE				32
33				33	TOTAL REQUIREMENTS	0	0		32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**BONDED DEBT
RESOURCES AND REQUIREMENTS**

SEE APPENDIX D

Bond Debt Payments are for:

- ☐ Revenue Bonds or
☒ General Obligation bonds

GO Bond Loan-Debt Service

Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS	Boardman Park and Recreation District Budget for Next Year 2025-26		
Actual Second Preceding Year 2022-23	First Preceding Year 2023-24	Adopted Budget This Year 2024-25		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
1			Resources			1
2	298,536	485,400	2 Beginning Cash on Hand (Cash Basis), or	661,035	661,035	2
3			3 Working Capital (Accrual Basis)			3
4			4 Previously Levied Taxes to be Received			4
5			5 Interest			5
6	79,344	120,860	6 Transferred from Other Funds - General Fund			6
7		78,214	7 CREZ Funds	151,937	151,937	7
8	377,880	684,474	8 Total Resources, Except Taxes to be Levied	812,972	812,972	8
9		579,338	9 Taxes Estimated to be Received *	300,000	300,000	9
10	875,517	897,059	10 Taxes Collected In Year Levied			10
11	1,253,397	1,581,533	TOTAL RESOURCES	1,112,972	1,112,972	0 11
12			Requirements			
13	358,223	392,282	Bond Principal Payments			12
14			12 Bond Issue			13
15			13 GO	335,000	335,000	14
16	358,223	392,282	14			15
17			15			16
18	269,887	264,108	Total Principal	335,000	335,000	0 16
19	269,887	264,108	Bond Interest Payments			
20	539,774	528,216	16 Bond Issue			17
21			17 GO	251,044	251,044	18
22			18 GO	251,044	251,044	19
23			19 GO	251,044	251,044	20
24			20 GO	251,044	251,044	21
25	355,400	661,035	21 GO	251,044	251,044	22
26			22 GO	251,044	251,044	23
27			23 GO	251,044	251,044	24
28			24 GO	251,044	251,044	25
29	1,253,397	1,581,533	25 Ending balance (prior years)	275,884	275,884	26
			26 Total Unappropriated Ending Fund Balance			27
			27 Loan Repayment to Fund			28
			28 Tax Credit Bond Reserve			29
			TOTAL REQUIREMENTS	1,112,972	1,112,972	0 29

150-504-035 (Rev 11-16)

* If this form is used for revenue bonds, property tax resources may not be included.

**BONDED DEBT
RESOURCES AND REQUIREMENTS**

Bank Of Eastern Oregon Loan-Debt Service

SEE APPENDIX E
Bond Debt Payments are for:

- ☐ Revenue Bonds or
☐ General Obligation Bonds

Boardman Park and Recreation District

Historical Data				DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2025-26			
Actual		Adopted Budget This Year	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding	First Preceding Year 2023-24							
1				Resources				1
2				2 Beginning Cash on Hand (Cash Basis), or	0	0		2
3				3 Working Capital (Accrual Basis)				3
4				4 Previously Levied Taxes to be Received				4
5				5 Interest				5
6	130,000	130,000	120,861	6 Transferred from Other Funds - General Fund	0	0		6
7				7				7
8	130,000	130,000	120,861	8 Total Resources, Except Taxes to be Levied	0	0		8
9				9 Taxes Estimated to be Received *				9
10				10 Taxes Collected in Year Levied				10
11	130,000	130,000	120,861	TOTAL RESOURCES	0	0		0 11
				Requirements				
12				Bond Principal Payments				
13	108,223	108,223	116,481	12 Bond Issue	0	0		12
14				13 BEO				13
15				14				14
16	108,223	108,223	116,481	15				15
				16	0	0		0 16
17				Total Principal				
18	12,637	12,637	4,380	Bond Interest Payments				17
19				Bond Issue	0	0		18
20				18 BEO				19
21				19				20
22	12,637	12,637	4,380	20				21
				21				22
				Total Interest	0	0		0 22

Historical Data				DESCRIPTION OF RESOURCES AND REQUIREMENTS				Budget for Next Year 2025-26				
Actual		Adopted Budget This Year						Proposed By Budget Officer		Approved By Budget Committee		
Second Preceding	First Preceding Year 2023-24											
23				Unappropriated Balance for Following Year By							23	
24				Bond Issue				Projected Payment Date				
24				24								
25				25								
26				26								
27	9,140	9,140		27				Ending balance (prior years)				
28				28				Total Unappropriated Ending Fund Balance				
29				29				Loan Repayment to _____ Fund				
30				30				Tax Credit Bond Reserve				
31	130,000	130,000	120,861	31	TOTAL REQUIREMENTS				0	0	0	31

150-504-035 (Rev 11-16)

*If this form is used for revenue bonds, property tax resources may not be included.

150-504-035 (Rev 11-16)

*If this form is used for revenue bonds, property tax resources may not be included.

FORM

LB-11

This fund is authorized and established by resolution
? on (date) ? for the following specified purpose:
Electrical and Lighting Projects

RESERVE FUND

RESOURCES AND REQUIREMENTS

ELECTRICAL AND LIGHTING RESERVE

SEE APPENDIX F

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.

Review Year: 2025-2026

Boardman Park and Recreation District

Historical Data				Budget for Next Year 2025-26							
Actual		Adopted Budget		RESOURCES AND REQUIREMENTS							
Second Preceding	First Preceding	Year 2023-24	Year 2024-25	Proposed By		Approved By		Adopted By			
				Budget Officer		Budget Committee		Governing Body			
1				1	RESOURCES				1		
2	6,675	6,675	0	2	Cash on hand * (cash basis), or			20,000	20,000	2	
3				3	Working Capital (accrual basis)					3	
4				4	Previously levied taxes estimated to be received					4	
5				5	Interest					5	
6	0	0	20,000	6	Transferred IN, from other funds			20,000	20,000	6	
7				7						7	
8				8						8	
9				9						9	
10				10	Total Resources, except taxes to be levied					10	
11			0	11	Taxes estimated to be received			0	0	0	11
12	0	0		12	Taxes collected in year levied						12
13	6,675	6,675	20,000	13	TOTAL RESOURCES			40,000	40,000	0	13
14				14	REQUIREMENTS **						14
15				15	Org. Unit or Prog. &	Activity	Object Classification	Detail			15
16	0	0	0	16	MATERIAL & SERVICES						16
17		6,675	20,000	17	CAPITAL OUTLAY			40,000	40,000		17
18				18	TRANSFER OUT						18
19	6,675	0		19	RESERVE FOR FUTURE						19
20				20							20
21				21	Ending balance (prior years)						21
22				22	UNAPPROPRIATED ENDING FUND BALANCE					0	22
23	6,675	6,675	20,000	23	TOTAL REQUIREMENTS			40,000	40,000	0	23

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

FORM

LB-11

This fund is authorized and established by resolution / ordinance no.

? on (date) ? for the following specified purpose:

To Purchase Major Equipment

RESERVE FUND

RESOURCES AND REQUIREMENTS

EQUIPMENT RESERVE

SEE APPENDIX F

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.

Review Year: 2025-2026

Boardman Park and Recreation District

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS			Budget for Next Year 2025-26					
Actual		Adopted Budget					Proposed By		Approved By		Adopted By	
Second Preceding Year 2022-23	First Preceding Year 2023-24	Year 2024-25					Budget Officer		Budget Committee		Governing Body	
1				1	RESOURCES						1	
2	84,751	84,751	84,751	2	Cash on hand * (cash basis), or		119,751		119,751		2	
3				3	Working Capital (accrual basis)						3	
4				4	Previously levied taxes estimated to be received						4	
5				5	Interest						5	
6	0	0	35,000	6	Transferred IN, from other funds		35,000		35,000		6	
7				7							7	
8				8							8	
9				9							9	
10				10	Total Resources, except taxes to be levied						10	
11			0	11	Taxes estimated to be received		0		0		11	0
12	0	0		12	Taxes collected in year levied						12	
13	84,751	84,751	119,751	13	TOTAL RESOURCES		154,751		154,751		13	0
14				14	REQUIREMENTS **						14	
15				15	Org. Unit or Prog. & Activity	Object Classification					15	
16	0	0	0	16	MATERIAL & SERVICES						16	
17		49,751	119,751	17	CAPITAL OUTLAY		154,751		154,751		17	
18		35,000		18	TRANSFER OUT						18	
19	84,751	0		19	RESERVE FOR FUTURE						19	
20				20							20	
21				21							21	
22				22							22	
23				23							23	
24				24							24	
25				25	Ending balance (prior years)						25	
26				26	UNAPPROPRIATED ENDING FUND BALANCE		0		0		26	0
27	84,751	84,751	119,751	27	TOTAL REQUIREMENTS		154,751		154,751		27	0

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**List requirements by organizational unit or program, activity, object classification, then expenditure detail.
If the requirement is "not allocated", then list by object classification and expenditure detail.

FORM

LB-11

This fund is authorized and established by resolution / ordinance no. ? on (date) ? for the following specified purpose:

Boat Dock Loan

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

BOAT DOCK RESERVE

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.

Review Year: 2025-2026

Boardman Park and Recreation District

SEE APPENDIX F

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2025-26		
Actual		Adopted Budget Year 2024-25	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
Preceding Year 2022-23	First Preceding Year 2023-24						
1			1	RESOURCES			1
2	0	0	2	Cash on hand * (cash basis), or	0	0	2
3			3	Working Capital (accrual basis)			3
4			4	Previously levied taxes estimated to be received			4
5			5	Interest			5
6			6	Transferred IN, from other funds			6
7	14,000	15,604	7	Earnings	14,000	14,000	7
8			8				8
9			9				9
10			10	Total Resources, except taxes to be levied			10
11			11	Taxes estimated to be received	0	0	11
12	0	0	12	Taxes collected in year levied			12
13	14,000	15,604	13	TOTAL RESOURCES	14,000	14,000	13
14			14	REQUIREMENTS **			14
15			15	Org. Unit or Prog. & Activity			15
16			16	MATERIAL & SERVICES			16
17			17	CAPITAL OUTLAY			17
18			18	TRANSFER OUT			18
19			19				19
20	14,000	15,604	20	DEBT SERVICE	14,000	14,000	20
21			21	Ending balance (prior years)			21
22			22	UNAPPROPRIATED ENDING FUND BALANCE	0	0	22
23	14,000	15,604	23	TOTAL REQUIREMENTS	14,000	14,000	23

150-504-011 (Rev 11-16)

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year
 **List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number
? on (date) ? for the following specified purpose:

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Review Year: 2025-2026

EXPANSION OF THE RV PARK

PARK EXPANSION RESERVE

Boardman Park and Recreation District

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2025-26		
Actual Second Preceding	First Preceding Year 2023-24	Adopted Budget Year 2024-25			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
1			1	RESOURCES			1
2	787,010	1,077,010	2	Cash on hand * (cash basis), or	1,577,010	1,577,010	2
3			3	Working Capital (accrual basis)			3
4			4	Previously levied taxes estimated to be received			4
5			5	Interest			5
6	290,000	250,000	6	Transferred IN, from other funds	250,000	250,000	6
7			7	Earnings			7
8			8	Grants			8
9			9				9
10			10	Total Resources, except taxes to be levied			10
11			11	Taxes estimated to be received	0	0	11
12	0	0	12	Taxes collected in year levied			12
13	1,077,010	1,327,010	13	TOTAL RESOURCES	1,827,010	1,827,010	13
14			14	REQUIREMENTS **			14
15			15	Org. Unit or Prog. & Activity			15
16			16	MATERIAL & SERVICES			16
17		1,577,010	17	CAPITAL OUTLAY	1,827,010	1,827,010	17
18			18	TRANSFER OUT			18
19	1,077,010	1,327,010	19	RESERVED FOR FUTURE			19
20			20				20
21			21	Ending balance (prior years)			21
22			22	UNAPPROPRIATED ENDING FUND BALANCE	0	0	22
23	1,077,010	1,327,010	23	TOTAL REQUIREMENTS	1,827,010	1,827,010	23

150-504-011 (Rev 11-16)

Balance of cash, cash equivalents and investments in the fund at the beginning of the budget year.
**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number: 2024-002 on April 22, 2024 for the following specified purpose:

FOR MAJOR SEWAGE PROBLEMS

**RESERVE FUND
RESOURCES AND REQUIREMENTS
SEWER RESERVE**

SEE APPENDIX F
Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Review Year: 2025-2026
Boardman Park and Recreation District

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2025-26			
	Actual Second Preceding Year: 2022-23	Actual First Preceding Year: 2023-24	Adopted Budget Year: 2024-25		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1				1 RESOURCES				1
2			0	2 Cash on hand * (cash basis), or	30,000	30,000		2
3				3 Working Capital (accrual basis)				3
4				4 Previously levied taxes estimated to be received				4
5				5 Interest				5
6			30,000	6 Transferred IN, from other funds	30,000	30,000		6
7				7 Earnings				7
8				8 Grants				8
9				9				9
10				10 Total Resources, except taxes to be levied				10
11			0	11 Taxes estimated to be received	0	0	0	11
12	0	0		12 Taxes collected in year levied				12
13	0	0	30,000	13 TOTAL RESOURCES	60,000	60,000	0	13
14				14 REQUIREMENTS **				14
15				15 Org. Unit or Prog. & Activity				15
16				16 MATERIAL & SERVICES				16
17			30,000	17 CAPITAL OUTLAY	60,000	60,000		17
18				18 TRANSFER OUT				18
19				19				19
20				20				20
21				21 Ending balance (prior years)				21
22				22 UNAPPROPRIATED ENDING FUND BALANCE	0	0	0	22
23	0	0	30,000	23 TOTAL REQUIREMENTS	60,000	60,000	0	23

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year
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**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.